**Albany Joint Library Board Minutes**

**Tuesday, August 1, 2023**

The regular meeting of the Albany Joint Library Board was called to order at 7:00 P.M. on Tuesday, August 1, 2023, by President Roald Henderson. Present: Roald Henderson, Eileen Althaus, David Bristow, Sue Dunphy, Angie Janes, Roxie Kolasch and Scott Roth. Also present was Library Director Melissa Everson.

Proof of posting was verified.

Motion was made by Roxie, seconded by Angie, to accept the minutes of the July board meeting. Carried.

Bills were reviewed and motion was made by David, seconded by Scott, to approve payment of the bills. Carried.

Treasurer’s report was reviewed and accepted.

The Director’s report was presented by Melissa. She pointed out that the Policy Manual needs to be updated every 5 years and she will be working on that. Also reported that the Summer program went very well with much support from the community.

**Old Business –**

1. Silent Auction – Will be October 13-21. Need to send letters this month. Eileen and Melissa will work on this.

**New Business –**

1. Sidewalk Repair – Newman Concrete will repair the sidewalk by the Community Room door for $300. Motion by Roxie, seconded by Angie, to proceed and pay out of general fund, Carried.
2. Irv Klapper is working on an estimate to repair the buckled bricks by the front door and estimated a cost of approximately $200 unless he finds some major problem. Motion by Eileen, seconded by Roald, to proceed with the repair if the approximate repair cost of $200 all is what he finds. Carried.
3. Charging Poll base will be done by DP Concrete and should be done within the next 2 to 3 weeks.
4. Teacher Tea – Set for October 17. Will try to attract high school and middle school teachers to get more students to the library. Roxie and Melissa will work on this.

**Other Business –**

1. Sue asked if we could coordinate the reports that are sent out so they will all be in one package. All reports will be sent to Jessica to compile and send to board members.

Motion by Scott, seconded by Roxie, to adjourn. Carried. Meeting adjourned at 7:50 P.M.

Eileen Althaus, Secretary